

# Notice of Meeting

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## **Overview and Scrutiny Management Commission**

**Tuesday, 28th June, 2011 at 6.30 pm**  
in Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Monday, 20 June 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact David Baker on (01635) 519083  
e-mail: [dbaker@westberks.gov.uk](mailto:dbaker@westberks.gov.uk)

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**WestBerkshire**  
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 28 June 2011 (continued)**

**To:** Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Virginia von Celsing, Marcus Franks, Dave Goff, David Holtby, Mike Johnston, David Rendel, Tony Vickers, Quentin Webb and Emma Webster

# Agenda

<b>Part I</b>	<b>Page No.</b>
1. <b>Apologies for Absence</b> To receive apologies for inability to attend the meeting (if any),	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of the Commission held on 9 <sup>th</sup> June 2011.	1 - 12
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Actions from previous Minutes</b> To receive an update on actions following the previous Commission meeting.	
5. <b>Items Called-in following the Executive on 16 June 2011</b> <i>Purpose: To consider any items called-in by the requisite number of Members following the previous Executive meeting on 16 June 2011.</i>	
6. <b>Councillor Call for Action</b> <i>Purpose: To consider any items proposed for a Councillor Call for Action.</i>	
7. <b>Petitions</b> <i>Purpose: To consider any petitions requiring an Officer response.</i>	
8. <b>Council Plan Outcomes 2010/11: Quarterly Year End: Update on Achievement</b> <i>Purpose:</i> <ol style="list-style-type: none"><li><i>To report year end outturns against each of the outcomes identified in the 2010/11 Council Plan.</i></li><li><i>To report remedial action that is or has been taken, where achievement has not been met.</i></li></ol>	13 - 74



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 28 June 2011 (continued)**

9. **Preliminary Flood Risk Assessment** 75 - 108  
*Purpose: To receive the comments of the Overview and Scrutiny Management Commission on the Preliminary Flood Risk Assessment report for forwarding to DEFRA.*
10. **Transfer of the West Berkshire Council CCTV control room to the Royal Borough of Windsor and Maidenhead** 109 - 116  
*Purpose: To receive a report on the findings of the scrutiny work carried out on the Council's transfer of the CCTV Control Room Function to the Royal Borough of Windsor and Maidenhead. To receive, discuss and agree recommendations for forwarding to the Executive.*
11. **Performance Indicator: Affordable Housing units** 117 - 122  
*Purpose: To explore factors causing this indicator to be reported as red, including the impact of the recession, and the remedial action being taken.*
12. **Highways and Transport: Actions from previous minutes**  
*Purpose: To provide a verbal update on:*
- Action 1 1 March 2011 – the Council's Response to the Severe Weather of Winter 2010/11. It was agreed that an update would be requested from the Head of Highways and Transport in relation to the resolutions agreed for this item.
- Action 2 18 May 2011 – the Three Year Highway Improvement Programme 2011/12 – 2013/14. A request had been made for a training session for Members to provide a greater understanding on how the road condition was assessed and the process used in determining the annual Highways Improvement Programme. It was agreed that the Head of Highways and Transport would be asked to confirm progress with this.
13. **West Berkshire Forward Plan June - September 2011** 123 - 132  
*Purpose: To advise the Commission of items to be considered by West Berkshire Council from June – September 2011 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.*
14. **Overview and Scrutiny Management Commission Work Programme** 133 - 136  
*Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group for the remainder of 2010/11.*

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**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 28  
June 2011 (continued)**

Head of Policy and Communication

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